



Central Virginia Soccer Association

Proposed changes to the *Constitution of the Central Virginia Soccer Association* and the *Bylaws of the Central Virginia Soccer Association*

Submitted November 5, 2018

CVSA Constitution

Proposed Constitution Change #1

IX. Membership:

A. The following categories of membership shall be recognized:

4. **Club:** A club is an organization that registers one or more teams in the CVSA and it must be in good standing. For a club to be in good standing, the following requirements must be met:

- a. A complete and current roster of all teams of the club that are registered in the CVSA must be on file with the CVSA Registrar.
- b. All dues and fees required of clubs by the *CVSA Bylaws* must be paid in full.

PROPOSED CHANGE

- b. All **requirements** of clubs **are outlined in** the CVSA Bylaws.
-

Proposed Constitution Change #2

XI. Financial Obligation of Membership

A. All financial obligations shall be outlined in the CVSA Bylaws

B. Teams participating in a secondary season shall pay a fee of an amount stipulated by the CVSA Board. The amount to be paid by permanent teams shall not necessarily be identical to the amount to be paid by temporary teams.

PROPOSED CHANGE

B. The CVSA Board is given the authority to levy any and all fees it deems necessary on players, teams, or clubs participating in the League. Any penalties or repercussions due to failure to pay such fees are at the discretion of the CVSA Board.

Proposed Constitution Change #3

XII. The Council

C. A Council meeting will be held at least once every two years in November for the purpose of electing CVSA Officers. Dates may be changed upon two week notice posted on the website.

PROPOSED CHANGE

C. A Council meeting will be held at least once every **year** in November for the purpose of electing CVSA Officers. Dates may be changed upon two week notice posted on the website.

CVSA Bylaws

Proposed Bylaw Change #1

I. Generally Applicable Bylaws

A. Duties of CVSA Officers

1. President: He/she is the chief executive, chairs all meetings of the CVSA Board and Council. He/she appoints all CVSA committees except those that may make decisions that affect the standings or players of his/her team. Based on the approval of the CVSA Board he/she also appoints officers to the CVSA Board in the event of vacancies. He insures that all other CVSA Officers understand and perform their duties. The President shall cast deciding vote in the event of a tie vote at any meeting, or may chose to abstain or waive the right to do so.

PROPOSED CHANGE

*1. President: He/she is the chief executive, chairs all meetings of the CVSA Board and Council. He/she appoints all CVSA committees except those that may make decisions that affect the standings or players of his/her team. Based on the approval of the CVSA Board he/she also appoints officers to the CVSA Board in the event of vacancies **due to the resignation of any elected member.** He/she insures that all other CVSA Officers understand and perform their duties. The President shall cast deciding vote in the event of a tie vote at any meeting, or may chose to abstain or waive the right to do so.*

Proposed Bylaw Change #2

2. Vice President: He/she shall exercise all powers of the President in his/her absence, including the casting of deciding votes in the event of a tie vote at any meeting. He/she is the chair of the disciplinary committee unless his/her team is involved. In that case the President shall appoint someone else. He/she is the chair of all cup and tournament competition hosted by the CVSA. He/she is the CVSA representative to the state association, unless the CVSA Board appoints someone else. Should the office of President become vacant, he/she appoints an acting President (which may be himself/herself,) subject to the approval of the CVSA Board. He/she shall perform such other duties as the President may direct.

PROPOSED CHANGE

*2. Vice President: He/she shall exercise all powers of the President in his/her absence, including the casting of deciding votes in the event of a tie vote at any meeting. He/she is the chair of the disciplinary committee unless his/her team is involved. In that case the President shall appoint someone else. **He/she is the chair of all cup and tournament competition hosted by the CVSA, unless the CVSA Board appoints someone else. He/she is the CVSA representative to the state association, unless the CVSA Board appoints someone else.** Should the office of President become vacant, he/she appoints an acting President (which may be himself/herself,) subject to the approval of the CVSA Board. He/she shall perform such other duties as the President may direct.*

Proposed Bylaw Change #3

3. Executive Secretary: He/she maintains all CVSA files, records, and minutes of the CVSA Board and Council meetings. He provides all Council members with copies of the minutes, Constitution, Bylaws, and other appropriate notices; maintains and issues rosters of Council members, writes and issues such correspondence as the President may direct.

PROPOSED CHANGE

3. Executive Secretary: He/she maintains all CVSA files, records, and minutes of the CVSA Board and Council meetings. He/she provides all Council members with copies of the minutes, Constitution, Bylaws, and other appropriate notices; maintains and issues rosters of Council members, writes and issues such correspondence, including all communication directed towards the CVSA membership, as the President may direct.

Proposed Bylaw Change #4

6. Scheduling Coordinator: He/she constructs the division schedule and coordinates with the designed representative of the referee association, for the purpose of assigning referees for all CVSA-sanctioned games. He/she will keep the official record of wins, losses, ties, forfeits, and the resulting standings of the teams and make these available for the CVSA Board and Division Commissions.

PROPOSED CHANGE

6. Scheduling Coordinator: He/she constructs the division schedule and coordinates with the designed representative of the referee association, for the purpose of assigning referees for all CVSA-sanctioned games. He/she will keep the official record of wins, losses, ties, forfeits, and the resulting standings of the teams and make these available for the CVSA membership.

Proposed Bylaw Change #5

7. Secretary of Public Relations: He/she writes periodic sports articles for publication, ensures advance notices about each season and special event are placed in the papers. Annually notifies schools and athletic organizations in central Virginia of the existence and purpose of the CVSA, and of the accomplishments of member divisions. He/she will take other appropriate action to promote the sport of soccer in central Virginia. He/she will receive weekly from division scheduling secretaries the records of wins, losses, ties, forfeits, and the resulting standings of the teams in their respective leagues and provide a copy of the same to the Scheduling Coordinator.

PROPOSED CHANGE

7. Secretary of Public Relations: He/she writes periodic sports articles for publication on various media platforms, and ensures that special events are properly publicized. Annually notifies schools and athletic organizations in central Virginia of the existence and purpose of the CVSA, and of the accomplishments of member divisions. He/she will take other appropriate action to promote the sport of soccer in central Virginia. They are in charge of soliciting media for the CVSA Website, and maintaining its content. He/she is to plan and oversee all special events outside of sponsored tournaments and promote them accordingly in order to promote the CVSA.

Proposed Bylaw Change #6

B. CVSA Board: The CVSA Board of Directors, at the discretion of the President and/or the Vice President, shall meet periodically as needed. Except for impromptu meetings, the time and place of meetings will be decided at the previous meeting. The Board meets at least once a month during the season and once every two months in between seasons. The Board shall have such duties as defined by **Article XIII** of the *CVSA Constitution* and **Article I.A** of the *CVSA Bylaws*.

PROPOSED ADDITION

(e) The President and/or Vice President may present a motion of no confidence for any current CVSA Board Member if it is believed that they are no longer fit for duty. A vote amongst the Board will be conducted, of which the majority must vote in favor of removal in order for the motion to pass. If the motion passes, it is at the discretion of the Board to replace the outgoing member, or to leave the position vacant. A majority vote amongst the Board is needed to appoint any new member to the position if it is to be filled.

Proposed Bylaw Change #7

C. CVSA Council: There will be at least one CVSA Council meeting every year. At one of those meetings the CVSA Council will hold elections as set forth in **Article XIII** of the *CVSA Constitution*. The election will be held every other November. In addition, the CVSA Board can call CVSA Council meetings at its discretion (preferably one before the Primary Season and one before the end of the Primary Season).

PROPOSED CHANGE

C. CVSA Council: *There will be at least one CVSA Council meeting every year. At one of those meetings the CVSA Council will hold elections as set forth in **Article XIII** of the CVSA Constitution. The election will be held every November, unless extenuating circumstances dictate otherwise. In addition, the CVSA Board can call CVSA Council meetings at its discretion (preferably one before the Primary Season and one before the end of the Primary Season).*

Proposed Bylaw Change #8

E. Duties of Team Officers

6. It is their duty to insure all players have passes and is properly registered with the CVSA.

7. It is their responsibility that the team's home field provides a pair of soccer nets. Failure to do so may result in a forfeit and the resulting prescribed penalties. Repeated violations may result in the team losing the right to have home games.

PROPOSED CHANGES

6. It is their duty to insure all players are properly registered with the CVSA.

7. REMOVE

Proposed Bylaw Change #9

F. Duties of Players

2. It is each player's responsibility to possess a valid pass all games, and be properly dressed for play in full team uniform.

PROPOSED CHANGE

2. It is each player's responsibility to possess a valid **identification**, and be properly dressed for play in full team uniform.

Proposed Bylaw Change #10

G. Duties of Referees

1. He/she must be thoroughly familiar with the FIFA Laws, with the USSF laws, and with the CVSA amendments as set forth in the *CVSA Constitution* and *CVSA Bylaws*.

PROPOSED CHANGE

1. He/she must be thoroughly familiar with the FIFA Laws, with the USSF laws, and with the CVSA amendments as set forth in the *CVSA Constitution* and *CVSA Bylaws* **and current Operations Guide**.

Proposed Bylaw Change #11

2. The referee must be properly dressed in a black referee uniform, and he/she must have a different color shirt in the event that one of the teams wear black uniforms.

PROPOSED CHANGE

2. The referee must be properly dressed **referee** uniform, and he/she must have a different color shirt in the event that one of the teams **conflicts**.

Proposed Bylaw Change #12

3. He/she must obtain a team roster from each team prior to the start of the game.

PROPOSED CHANGE

3. He/she must obtain a team roster from each team prior to the start of the game **and validate that all players are officially registered for the team which they will be playing**.

Proposed Bylaw Change #13

4. He/she must receive a game report form from the home team manager, complete it, and mail it to the Vice President, who in turn will mail it to the CVSA Treasurer.

PROPOSED CHANGE

4. He/she must **submit a completed game report at the conclusion of each match.**

Proposed Bylaw Change #14

K. Awards

1. The President shall appoint a Trophy and Awards Committee with the approval of the CVSA Board and the President will chair it.

2. The CVSA Board must approve all funds spent by this committee.

PROPOSED CHANGES

1. REMOVE

2. REMOVE

Proposed Bylaw Change #15

5. The Trophy Committee or CVSA Board will manage the CVSA Champion Awards, and ensure that the winning teams properly sign for them, and that they are returned to the CVSA within three weeks. They may then request possession for special events. The CVSA Board can grant these requests. Trophies will be publicly displayed at places selected by the CVSA Board. Should teams be unable to return trophies for any reason, they will be responsible for replacing them.

PROPOSED CHANGE

5. The CVSA Board will manage the CVSA Champion Awards, and ensure that the winning teams properly sign for them, and that they are returned to the CVSA upon their request. They may then request possession for special events. The CVSA Board can grant these requests. Trophies will be publicly displayed at places selected by the CVSA Board. Should teams be unable to return trophies for any reason, they will be responsible for replacing them.

Proposed Bylaw Change #16

II. Primary Season

- A. **Laws of the Game:** The laws that apply to primary season competition are FIFA Laws as amended by the USSF and as amended as follows:

5. Games that are stopped by the referee shall be replayed if the game ends before half time or during the half time period, but the score will stand if the game ends in the second half. The only exception to this rule is if the Disciplinary Committee deems it necessary to fine one of the teams for gross unsportsmanlike conduct. If this happens, the committee may rule that the other team is the winner.

PROPOSED CHANGE

5. Games that are stopped by the referee shall be replayed if the game ends before half time, but the score will stand if the game ends at half time, or in the second half. The only exception to this rule is if the Disciplinary Committee deems it necessary to fine one of the teams for gross unsportsmanlike conduct. If this happens, the committee may rule that the other team is the winner.

Proposed Bylaw Change #17

B. Financial Obligations

1. There will be a team forfeit deposit payable by each team to be refunded at the end of the season if the team has not forfeited any games. The amount of the deposit will depend on the contract with the referee association and may be found in the Fee Code. Should a team's forfeit deposit be depleted, then it must be fully replenished before the team is allowed to play another match.

PROPOSED CHANGE

1. REMOVE

Proposed Bylaw Change #18

4. There will be a Team Membership Fee payable by each team. The amount each season to be determined by the CVSA Board. (See Fees Code)

PROPOSED CHANGE

4. Additional Fees such a Forfeit Penalties may be levied upon a player or team at the discretion of the CVSA Board. The deadline to pay such fines will be outlined in writing by the CVSA Board upon administering said penalty.

Proposed Bylaw Change #19

C. Uniforms & Equipment

4. Each player must bring to each match a valid player pass in his/her name.

PROPOSED CHANGE

4. Each player must bring to each match a **valid ID as outlined in the current Operations Guide.**
-

Proposed Bylaw Change #20

D. The Season

4. In general, there will be no grace period for the start of the match. If the referee cannot start the game because one team does not have seven properly dressed players, then that team shall forfeit the match. If both teams lack seven properly dressed players at the scheduled start of the match, then both teams shall forfeit the match. Only in the case of extremely severe weather conditions can the referee allow ten minutes.

PROPOSED CHANGE

4. **There will be a 10 minute grace period for the start of the match. If the referee cannot start the game because one team does not have seven properly dressed players, then that team shall forfeit the match. If both teams lack seven properly dressed players at the scheduled start of the match, then both teams shall forfeit the match.**
-

Proposed Bylaw Change #21

E. Registration of Players

2. Players who were registered after the start of the second half of the season cannot compete in any cup competition of the ongoing season.

PROPOSED CHANGE

- 2. REMOVE**

Proposed Bylaw Change #22

F. Registration Procedures

1. The deadline for the registration of teams is three weeks prior to the start of the season. At that time the team membership fee is due. When the registrar receives this fee he will furnish registration materials for the players.
2. The deadline for the payment of all player dues, referee fees, and forfeit deposit fees is one week prior to the start of the season, unless otherwise agreed upon prior to the start of the season.

PROPOSED CHANGE

1. *The deadline for the registration of teams is to be set by the CVSA Board. The Board has the authority to grant an extension to the deadline if necessary to adequately fill available team slots within the league.*
2. *All players must be properly registered through the league Registration System prior to participating in any league sanctioned match.*

Proposed Bylaw Change #23

H. Division Structure Within the CVSA

5. Clubs which have multiple teams within the League may transfer players from one team to another under the following conditions:
 - a. No more than five transfers are made during the season.
 - b. Any transferred player may not transfer again until he has played or sat out two games.It is the intent of this rule to allow clubs which put in the extra effort necessary to administer more than one team the potential to reward good players with promotion, and to enable them to replace injured or missing players on a team in order to maintain its quality. The CVSA will not look favorably on any attempt to "stack" a lower rated team for the purpose of winning critical games.
6. The Masters Division was started in the Fall '98 season as an attempt to start an "over-30" division. Starting with the Fall '99 season, all new players must achieve at least their thirtieth birthday in the calendar year in which they want to play. That is, for league purposes a player turns thirty on January 1st of the year in which his thirtieth birthday falls. The Masters Division is subject to interest from the existing teams. In the event that there is not enough interest, the CVSA Board will assign these teams to appropriate divisions.

PROPOSED CHANGES

5. REMOVE

6. REMOVE

PROPOSED ADDITION

5. Additional Divisions within the CVSA, such as Masters, Coed, etc., may be created at the discretion of the CVSA Board. Any rules which are specific to these divisions shall be outlined in the current Operations Guide.

Proposed Bylaw Change #24

FULL NEW ADDITION

J. Club Teams

A "Club" is two or more teams registered for play in the CVSA that meet the club requirements, as outlined in the current Operations Guide. The Registrar will notify teams requesting club status whether they meet/have met the necessary requirements.

Clubs which have multiple teams within the League may promote/demote players from one team to another under the following conditions:

1. No more than five transactions are made, to or from a team, during the season.
2. Any promoted/demoted player may not move again until he/she has played or sat out two games.
3. Both teams involved in the promotion/demotion must have at least 2 games remaining in the current regular season.

It is the intent of this rule to allow clubs which put in the extra effort necessary to administer more than one team the potential to reward good players with promotion, and to enable them to replace injured or missing players on a team in order to maintain its quality. The CVSA will not look favorably on any attempt to "stack" a lower rated team for the purpose of winning critical games.

All requests for player transfers must be submitted to the CVSA Registrar, who will present the request to the CVSA Board for validation and approval.

Proposed Bylaw Change #25

K. Transfers

Players and team managers are responsible for notifying the Commissioner of a transfer. Transfers must be accomplished in writing. The transfer document must bear the signature and/or electronic approval of the player, the two team managers and the commissioner. Transferred players cannot play for their new club until the CVSA Registrar has validated the player pass. The team with which the player is registered is not required to release a player during an on-going season. In general, a good reason for not allowing a player to transfer is if the team manager feels that his team is weakened by the loss of this player or another rival is strengthened. If a player wants to transfer because he feels that his team unfairly treats him, or that other unusual circumstances exist, he may request that the Disciplinary Committee hear his case. No transfers between unaffiliated teams will be permitted after the roster freeze date, unless permitted by the Disciplinary Committee. Players may be transferred within a club after the roster freeze date, subject to CVSA Board approval.

PROPOSED CHANGE

Players and team managers are responsible for submitting a transfer request to the CVSA Registrar. Requests must be accomplished in writing. Transfers must be approved by the player, each team manager, and the CVSA Registrar before being made.

The CVSA Registrar may perform any player transfers prior to the start of the season at their discretion and authority. After the opening match of the season, all transfer requests must be presented to the CVSA Board for review and approval.

Transferred players cannot play for their new team until the CVSA Registrar has update the team rosters through the CVSA Registration System.

Proposed Bylaw Change #26

I. Disciplinary Actions

1. Classifications*:**

* This is a guide and may be adjusted based on circumstances.

** Red card offenses carry over to the following season (Spring, Fall)

*** Repeat offenders (including teams) are subject to more severe or additional penalties up to and including expulsion from the league.

4. Regular Season versus Cup Competition: disciplinary points for the CVSA Cup and Copa Bruce are tabulated separately from those accumulated in the Regular Season, as are the penalties. Exceptions will be made for a red card in the case of a team's final game of the Cup as well as heinous fouls, violent conduct and/ or striking penalties.

PROPOSED UPDATE

** This is a guide and may be adjusted based on circumstances.*

*** Red card offenses **and point accumulation** carry over to the following season (Spring, Fall).*

**** Repeat offenders (including teams) are subject to more severe or additional penalties up to and **including** expulsion from the league.*

4. Regular Season versus Cup Competition: disciplinary points for the CVSA Cup and Copa Bruce are tabulated separately from those accumulated in the Regular Season, as are the penalties. Exceptions will be made in the case of especially heinous fouls, violent conduct, and/or striking penalties. **(Note: If a red card offense or a point accumulation occurs during a team's final Cup match, the suspension is served at the next available match, Cup or season)**

Proposed Bylaw Change #27

III. Secondary Seasons

A. Summer Season

4. The Season

c. In general, there will be no grace period for the start of the match. The start of a match shall not be delayed more than ten minutes according to the referee's watch. If the referee cannot start the game because one team doesn't have five players properly equipped, then the team shall forfeit the match. If both teams lack five properly equipped players ten minutes after the scheduled start of the match, then both teams shall forfeit the match. Only in the case of extremely severe weather conditions can the referee allow more than ten minutes.

PROPOSED CHANGE

c. There will be a 10 minute grace period for the start of the match. If the referee cannot start the game because one team does not have seven properly dressed players, then that team shall forfeit the match. If both teams lack seven properly dressed players at the scheduled start of the match, then both teams shall forfeit the match.

Proposed Bylaw Change #28

B. CVSA Cup: The CVSA Cup shall be open to all teams registered with member leagues only. The championship trophy is known as the Arthur Ballner Trophy, in memory of one of the founders of the CVSA who died on the field of play

PROPOSED CHANGE

B. CVSA Cup: *The CVSA Cup shall be open to all teams registered with the CVSA. The championship trophy is known as the Arthur Ballner Trophy, in memory of one of the founders of the CVSA and pioneers of soccer in Central Virginia.*

Proposed Bylaw Change #29

C. CVSA Invitational Cup

1. Laws of the Game: The laws which apply to the CVSA Invitational Cup are the FIFA Laws as amended by the USSF, as described in **Article II.A** of these *Bylaws* and as follows:

- a.** If a match is tied after regulation time, twice 15 minutes of overtime will be played. After that time the game will be decided by penalty kicks.
- b.** Players of all teams must have player passes that have been validated by the team's parent organization for the current year in their possession. Players can only for the team that originally registered them for the Cup. Players who are caught switching from one team to another participating team will cause themselves and their new team to be removed from the tournament.
- c.** When teams arrive at the field, they must bring to the referee a copy of their roster and a game report to be filled out by the referee which is to be sent to the CVSA in a self-addressed envelope which will be provided.
- d.** An impartial drawing will determine opponents in every round of the tournament, which will be a knockout event. The first team drawn will be considered the home team and will be responsible for lining and preparation of their field. The second, or next, team drawn will be their opponent, The third, or next, team drawn will be the home team for the next game. The drawing will continue in this fashion. Only teams from the central Virginia area can play on their own home fields. Teams coming from areas other than central Virginia will be provided with home fields. The CVSA Tournament Committee will determine the field for the final game.
- e.** The idea of this tournament is to play soccer and to enjoy the competition. It is not to try and win by default. Teams who find that they cannot field a team to their satisfaction on a scheduled date may be allowed, if their opponent is willing, to schedule and play their game at another mutually agreed time and place providing it is played before the next round. If such an agreement cannot be reached, the game is to be played on the originally scheduled date. Teams withdrawing from the competition without 48 hours notice will be fined and penalized as set down.

2. Qualification: The tournament will be open to all amateur soccer teams meeting the selection criteria set forth by the CVSA Tournament Committee, and only on the invitation of the Board of the CVSA, who reserves the right to exclude any team they wish.

3. Registration: One month prior to the first game of the tournament, all teams will be required to send a copy of the roster with which they intend to compete, and any changes in this roster must be forwarded to the CVSA Tournament Committee for approval prior to the first game being played. There will be no changes in the roster after the first game. Any new players in the month between the original roster and the first game must have played at least three games with the team. Rosters are limited to 18 players.

4. The Tournament Chair: The Tournament Chair of the CVSA will be the only one who may

cancel games prior to the game time. At the time of the game, the referee will have the option of continuing or canceling depending upon the prevailing weather and the condition of the field at that time.

5. Disciplinary Action

- a. Players who receive red cards during the tournament will be suspended for at least one game, or for the entire tournament depending on the severity of the infraction.
- b. The team of any player who is under suspension will be fined according to the Fine Code if that player plays a game under suspension or attempts to play a game. This fine will also apply to any suspended player on the sideline who causes or attempts to cause any distraction or disruption of the game.
- c. Any player or team fines will suspend the team from further play in the tournament and in future until the fines are paid.
- d. The Fine Code and all other paragraphs concerning discipline in the *Bylaws* also pertain to the Budweiser Invitational Cup.

6. Awards: The CVSA Budweiser Invitational Cup will be presented to the winner who will be allowed to keep it in their possession for period of three weeks, at which time it is to be returned to the CVSA Awards Committee. It may be borrowed by the winner for special functions at the discretion of the CVSA Board.

D. Virginia State Cup / Challenge Cup

1. Laws of the Game: Laws and regulations governing the Virginia State Cup and Challenge Cup will be made available to member teams as the CVSA receives them.

2. Qualification: guidelines for participation in the Virginia State Cup and Challenge Cup are to be set forth by the state association

3. Other Rules: All Virginia State Cup or Challenge Cup competition will take precedence over league games.

PROPOSED CHANGES

C. REMOVE

D. REMOVE

PROPOSED ADDITION

D. CVSA Sponsored / Associated Tournaments and Events

1. Laws of the Game: Laws and regulations governing the **said tournaments** will be made available to member teams as the CVSA receives them.

2. Qualification: guidelines for participation in **said tournaments** are to be set forth by the state association **or other associated governing body.**

3. Other Rules: **For the sake or league promotion and recognition,** **competition in said events** will take precedence over league games.