



Central Virginia Soccer Association

Summer 2024 Operational Guide

This Seasonal Operational Guide is published by the Central Virginia Soccer Association (CVSA) Board. Its provisions supplement those of the CVSA Constitution and CVSA Bylaws and do so under authority granted by Article XIII.A.3 of the CVSA Constitution. It is written for the benefit of the players of the CVSA and to cover situations not foreseen by the CVSA Constitution and CVSA Bylaws, which are available at <http://cvsasoccer.net/>. If an event arises that is not outlined by the CVSA Constitution, CVSA Bylaws, and the Summer 2024 Operational Guide, the CVSA Board may operate under the Authority granted by Article XIII.A.3 of the CVSA Constitution to rule on the matter.

In general, the CVSA accepts applications from individual teams, who then register their individual players. The league does not conduct a draft to place individual players on teams, but does have an Available Players page (www.cvsasoccer.net/players.aspx) where individual players looking to join teams are able to post detailed biographical information in order to facilitate placement and contact from an interested team captain.

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I. INTRODUCTION

The Central Virginia Soccer Association (CVSA) is run solely for the enjoyment and recreation of its players and to support continuing soccer operations for all interested amateur soccer players. The CVSA is the only adult soccer league in the Richmond Metropolitan area that offers opportunities for both men and women to play and to be sanctioned by the United States Adult Soccer Association (USASA), United States Soccer Federation (USSF), and the Fédération Internationale de Football Association (FIFA).

This Operational Guide provides the team captains and players with the information they need regarding the CVSA's Summer 2024 season. Any questions not answered within the guide can be directed to the CVSA Board.

The 2024 CVSA Board:

Rob Witte, *President*

Jonathan Blair, *Vice-President*

Kat Sparrer, *Executive Secretary*

Jamie Williams, *Treasurer*

Brian Bartlett, *Scheduler*

Marius Muresan, *Registrar*

Jake Vaughan, *Public Relations*

Derek McCown, *Field Maintenance*

Ryan Johnston, *At-Large*

Chuck Malpass, *At-Large*

Alicia Scott, *At-Large*

Ben Tiner, *At-Large*

Peter Zolides, *At-Large*



II. SUMMER 2024 SEASON INFORMATION

Divisions

During spring and fall seasons, the CVSA uses a system of promotion and relegation for divisional alignments. The league understands that teams and players drastically change during the summer season due to the difference in format and timing, so typical division alignments may not apply. Ultimately, the CVSA Board makes the final decisions concerning divisional alignments.

The CVSA recognizes that most teams register based on the nights of play that best fit their team vs. the specific division; therefore, open teams will choose the set of nights they wish to play, and the CVSA Board will sort the teams into divisions for each set of nights.

Open Divisions:

- Monday & Wednesday games: various levels
- Tuesday & Thursday games: various levels
- The divisions may be renamed following all team placements.

Restricted Divisions: Veterans, Women's, and Coed.

- Veterans Division
 - Open to any players born on or before December 31, 1984.
 - Monday & Wednesday games
- Women's Division*
 - Wednesday games
 - Some double-headers may be necessary to complete the season, but will be avoided if at all possible.
 - In order to accommodate a sole night of play, the Women's Division will play a reduced schedule (minimum of 5 games) at a lower player fee.
- Coed Division(s)*
 - Teams play with a maximum of four men on the field during the game. There is no maximum number of women that may be on the field.
 - Sunday games: various levels
 - Some double-headers will be necessary to complete the season.

**Note: The CVSA will follow the lead of our sanctioning organizations, USASA, USSF, & FIFA regarding gender identity and how it relates to eligibility for the restricted divisions above. In absence of clear direction, the CVSA will default to matching a player's gender identity to what is indicated on their Driver's License or other form of acceptable Player ID.*

Each division is ultimately subject to the level of interest from participating teams. In the event of insufficient interest for a particular division, it will be combined with a similar division wherever possible.

Additionally, due to limited available resources, there will be a cap placed on the number of teams accepted into the Summer 2024 season. Teams will be accepted on a 1st come, 1st served basis based



on reaching the required registration thresholds and deadlines. Once a night of play is maxed out on fully registered teams, the remaining teams short of the thresholds will be offered a chance to move to a different night of play (if availability exists) or waitlisted.

Emphasis will be placed on creating divisions even in number and as competitive as possible. The prior season's standings and team attrition will be the primary determinants of divisional alignment. The CVSA uses a system of promotion and relegation for division alignments. Generally speaking, the top two teams of a division move up and the bottom two teams move down the following season. In cases of conflict or need to balance a division, the CVSA Board will make adjustments. Attention is paid to team record, team roster, and competitiveness of division play. Ultimately, the CVSA Board makes the final decisions concerning division alignments.

The format of play for each division will be based on the number of teams in the division, as follows:

- 10 or 11 Team Divisions: Single round-robin followed by a single-elimination tournament for the top 4 teams.
- 9 or 8 Team Divisions: Single round-robin followed by a single-elimination tournament for the top eight 8 teams.
- 7 Team Divisions: Single round-robin followed by a single-elimination tournament for the top 7 teams. Teams eliminated in the 1st and 2nd rounds will play consolation games.
- 5 or 6 Team Divisions: Double round-robin followed by a single-elimination tournament for the top 4 teams.
- 4 Team Divisions: Triple round-robin followed by a single-elimination tournament for the top 4 teams.

All single-elimination tournament games ending regulation time tied will advance directly to kicks from the penalty spot.

***** The CVSA reserves the right to employ alternate formats in distinct situations. In such cases, the format will be communicated to the teams involved as early as possible – usually before the start of the season. *****

Rules

The CVSA has a ZERO TOLERANCE POLICY regarding drugs and alcohol at any and all public facilities before, during, or after any CVSA games. All violations of this policy will result in serious sanctions, up to and including player and/or team suspensions from games or the permanent suspension of player(s) and/or team(s) from the CVSA. Please note that zero tolerance means the FIRST offense will result in one or more of the above sanctions.

FIFA Rules apply with the following modifications:

- CVSA Summer 2024 games are played 7-a-side on smaller fields with 25-minute halves and a single referee.
- Teams must have a minimum of 5 players to start and play a regulation game.
- The off-sides rule is eliminated.



- The required distance for all free kicks is reduced from 10 yards to 8 yards.
- The goalkeeper may not punt or drop-kick the ball. A violation will result in an indirect free kick from the spot of the infraction.
- Substitutions are allowed on any out-of-bounds dead ball, including kick-offs, throw-ins, goal kicks, and corner kicks for either team subject to the referee's discretion and approval.
- No overtime will be played as ties will stand in regular season games. Any single-elimination playoff games tied at the end of regulation will progress directly to kicks from the penalty spot.
 - Any player properly checked in for play is eligible to participate in the penalty kick shoot-out. It is not limited to those on the field at the final whistle.
 - For all Coed Divisions, the participants in the penalty kick shoot-out must alternate between genders.
- All players must be the age of 18 or older prior to registering and playing in their first game.
- There is **ZERO TOLERANCE** for fighting, confrontation, and/ or spitting of any kind with players, officials, managers, or spectators. Any such activity will result in dismissal from the CVSA at the discretion of the CVSA Disciplinary Committee or the CVSA Board.
 - Note, teams will be held accountable for their spectators and managers.

Division Specific Rules:

- The Veterans division(s) will be open to all players born on or before December 31, 1984 (Subject to change). All rules will be consistent with the open CVSA Divisions except:
 - Slide tackling is not allowed; however, a goalkeeper may slide for the ball within the goalkeeper box. Infractions will result in an indirect kick from the spot of the slide tackle, unless the infraction warrants a direct kick based on the FIFA Laws of the Game.
 - All Veterans division players must meet the age criteria above.
- The Women's Division(s) will be open to all female players. All rules will be consistent with the open CVSA Divisions
- The standard make-up of a Coed team is 4 men and 3 women on the field at a time. A team may play with more than 3 women, but it may not exceed more than 4 men on the field at any time. If fewer than 3 women are available, the team must play short-handed regardless of the number of male players present.
 - If a male player is ejected from a match, the maximum number of males allowed on the field is 3. This follows suit if additional male players are ejected.
 - If a coed division has a playoff game that reaches a penalty kick shoot-out, kicks must be alternated between male and female players.

***** The CVSA reserves the right to modify the applicable rules during the season, in efforts to increase the safety of the game for all participants. The entire league would be provided notice any of such changes before they go into effect. *****

Scheduling

All open divisions and the Veterans division will generally play two nights each week (either Monday & Wednesday or Tuesday & Thursday) at 6:30PM, 7:30PM, or 8:30PM at Longdale Recreation Center (Northern Henrico), Bryan Park (Central), Dorey Park (Eastern Henrico), Glover



Park (Northern Henrico), or various Henrico County High Schools. The CVSA reserves the right to add additional fields not listed to the rotation of those available if and as needed. Additionally, games may shift to 6:15, 7:15, and 8:15 start times later in the season as the sun sets earlier.

The Women's division will play on Wednesday nights at any of the above listed fields. Depending on field availability and demand, teams may have double-headers; however, this will be limited as much as possible.

Coed games will be played on Sunday nights at 5:00PM, 6:00PM, 7:00PM, or 8:00PM at any of the above listed fields. Additionally, the CVSA may shift start times at a point later in the season to account for earlier sunsets. Depending on field availability and demand, teams will likely have 2-4 double-headers; however, this will be limited as much as possible. Playoff/tournament games may also include a double-header, or may be played on days other than Sunday, based on field availability.

Every team must be willing and capable of playing in any time slot on any field. Once a schedule is posted, there will be no changes to the schedule based on team requests except in circumstances that the CVSA deems extreme or severe. Games will be rescheduled based on weather, field conditions, or any instance that creates unplayable conditions (determined by the CVSA Board).

Any games which are officially terminated before the end of the first half will be rescheduled and restarted from the opening kick-off. In such instances, any bookings and suspensions served will be dismissed with the exception of especially heinous fouls, violent conduct, and/or striking penalties. Games which complete the first of half play, then are stopped, and cannot be restarted and finished in the allotted time allowed, will be considered final. Any forfeits during the first half or half time will be considered final and will be subject to the rules and regulations outlined in the Forfeit Policy listed later in this document. Any tournament games terminated prematurely which are tied at the time of termination will be settled by the appropriate tie-breaking procedure as directed by the CVSA Board and take place at a later date.

Summer 2024 matches are planned to commence on the following dates, weather permitting:

- Coed Divisions: Sunday, June 9th
- Veterans Division & Mon/Wed Open Divisions: Monday, June 10th
- Tue/Thu Open Divisions: Tuesday, June 11th
- Women's Division: Wednesday, June 12th

The schedule will be available on the CVSA website at least 7 days prior to the first game. Teams that are unable to field a team at a scheduled time will forfeit their game. See **Section VII. Forfeits** for additional information regarding forfeits.

Matches that are postponed due to weather or any other circumstances may be rescheduled for days other than the normal days of play for that division. Schedule updates reflecting these changes will be posted on the Summer 2024 Schedule and Scores page on the CVSA website (<http://cvsasoccer.net/Schedule.aspx>).



III. REGISTRATION INFORMATION

Team Registration

Team Registration opens Friday, May 3rd and closes on Monday, May 20th, 2024, at 5:00 PM. Teams will register for their night(s) of play and the CVSA Board will determine the division alignment. Emphasis will be placed on making all divisions even in number and competitive for all teams to the best extent possible. There is limited availability so teams will be accepted on a first-come, first-served basis. Any further teams requesting registration will be wait-listed

Team registration for the Summer 2024 season will be completed online only, by following the appropriate link on the CVSA website.

<https://centralvirginiassocerassociation.sportngin.com/register/form/515914370>

Once clicking the team registration link, team captains will fill out the form with the appropriate data. Once the team registration is accepted, individual players can begin registering themselves by following the appropriate link on the CVSA website:

<https://centralvirginiassocerassociation.sportngin.com/register/form/815271060>

Individual players fill out all sections accurately, including the team name, and pay their individual player fee to be placed on the correct roster. A team will not be considered registered for the Summer 2024 season until at least 8 players have registered for the specific team. Any teams that have not met the minimum of 8 registered and paid players by Monday, May 20th, 2024, are subject to being dropped from the Summer 2024 season.

Teams placed on probation due to past forfeitures (see **Section VII. Forfeits**) may be required to have a minimum number of players registered for the season, as determined by the CVSA Board. The team Captain will be notified of their required number upon initially registering the team.

Teams that operate under the club structure are required to follow the registration guidelines posted in **Section VI.** of the CVSA Summer 2024 Operations Guide.

Each team must ultimately have a minimum of 13 players who are paid for and properly registered by their initial game of the season, unless otherwise required to have a higher minimum by the CVSA Board.

Player Registration

After their team has been registered, individual players can begin registering themselves by following the appropriate link on the CVSA website:

<https://centralvirginiassocerassociation.sportngin.com/register/form/815271060>

Individual players must fill out all sections accurately, including their team name, to ensure they are rostered properly. Players can register at any point before or throughout the season, however, no



player will be allowed to play in a CVSA game until they have registered, paid and been added to their team's roster. To avoid any potential registration issues, players are strongly encouraged to register themselves as early as possible. It may take up to 24 hours for a player to appear on the roster following their completed registration.

Every team must have at least EIGHT (8) players registered by Monday, May 20th, 2024, to be eligible to play in the Summer 2024 season.

Players may be registered on multiple teams within the CVSA. They must pay a full registration fee and complete a separate player registration for every team on which they play. Under no circumstances may a player be registered or play on more than one team within the same division during the same season. Players who register for multiple teams do so with the knowledge that there may be scheduling conflicts between their teams and the CVSA is not responsible for scheduling around these conflicts..

All players must be the age of 18 prior to registering and playing in their first game.

The Player Removal Deadline (last date a player may be dropped from a roster) **for all teams for the Summer 2024 season is 6:00 PM, Sunday, July 7th, 2024.** No players can be removed after this date without CVSA Board approval. Additional fees will apply for each approved player removed.

The Player Registration System will be shut down on Friday, July 19th, 2024, at 6:00pm. Any roster additions after that date must be submitted directly to the CVSA Registrar and approved by the CVSA Board.

- Note: Requests will be reviewed with increased scrutiny as the season progresses.

Payments

The player fee for the Summer 2024 season is \$85.00* for all open, Veterans, and Coed Divisions, with a reduced player fee for the Women's Division. All players must pay their individual player fee at the time of their player registration. A player is not considered registered, will not be added to a team's roster and will not be eligible to play until payment is received.

Note: The player fee for the Women's Division has been reduced to \$60.00. Any players registering for a team in the Women's Division should use the coupon code **SUMMER2024W when paying for the season to get the discounted price. Any player using this code for a non-women's division team will not be rostered on their team until the full \$85 player payment is received.*

Alternate payment arrangements can be made for teams or clubs who require it due to outside sponsorship. Those teams should contact the CVSA Board to make arrangements and they will be expected to adhere to a strict payment schedule.



IV. GAME DAY REQUIREMENTS

Rosters

Captains and players are responsible for having current rosters & player identification (Player Passes or government issued photo IDs) on hand at every game. A current roster is one provided by the CVSA registration system that has “SportsEngine” printed in the upper right corner. Please note, **captains must print the pdf version of the roster**, found under the “Roster” tab on your team’s CVSA SportsEngine team page. Printed “screen shots” will not be accepted. A copy of the roster must be given to the referee before the start of each game and the referee will check it against the players’ identification to assure that no unauthorized players participate in CVSA games.

No player will be allowed to play if proper identification is not provided, and no team will be allowed to play if it does not adhere to the CVSA Roster Policy detailed in Section V. of the CVSA Summer 2024 Operations Guide.

It is highly recommended that **extra copies of the roster be given to multiple teammates** to cover unforeseen absences by the team captains.

After all players are signed in from the roster prior to the start of the match, the Captain/Acting Captain must sign off to verify all players and their information is entered correctly. At the conclusion of the match, the Captain/Acting Captain must sign off to verify that the goals scored, and cards awarded are correctly listed.

Player IDs

Player Passes are optional for the Summer 2024 season. If Player Passes are not utilized by a team, every player must show a physical, valid, current, government issued photo ID before each game. A validated player pass is one that has the current “Summer 2024” sticker on the back. If your players are new to the league or do not have Player Passes, new ones can be made. Please contact the CVSA Registrar in the event Player Passes are needed. Players will NOT be allowed to play in any CVSA games without either a valid Player Pass or acceptable photo ID.

Acceptable IDs are:

- League-issued Player Pass,
- State-issued Driver’s License or ID Card
- U.S. Passport or U.S. Passport Card,
- Permanent Resident Card or Alien Registration Receipt Card,
- Foreign Passport or Foreign Passport Card,
- U.S. Military ID Card, or Military Dependents ID Card

Please note, school IDs (collegiate, high school, etc.) are NOT accepted. Photos and/or digital copies of any of the above-listed IDs are NOT accepted.



Games are expected to start promptly at the time scheduled. Teams must have a minimum of 5 eligible players, a valid roster, and player IDs to start a game. This should be available for the referees review at least 10 minutes prior to the scheduled start of the game. A 10-minute grace period may be granted if all items are not available at the scheduled start of the game, however the game will be shortened at the referee's discretion to accommodate for the lost time. In the event of a match being shortened, the referee will notify the captain of each team prior to the start of the match.

Jerseys

The CVSA will provide each team with a jersey for each paid player. These jerseys must be worn during the game (except goalkeepers). Players will not be allowed to play in a CVSA game without an official CVSA Summer 2024 jersey.

Game Ball

The home team is responsible for providing the game ball (Size 5). The home team will be designated as the first team listed on the schedule.

Gear

Proper shoes and shin guards are required for all players at all times. All items of jewelry (necklaces, rings, bracelets, earrings, leather bands, rubber bands, etc.) should be removed.

Suspensions

Referees and Team Captains will be emailed the names of players that are suspended from play. It is the Captain's responsibility to notify individual players. For questions regarding disciplinary decisions, please contact the CVSA Vice President or visit the CVSA disciplinary page (<http://cvsasoccer.net/Discipline.aspx>).

Field Setup and Breakdown

Field lining will be conducted by the CVSA assigned party; however, it is the responsibility of the teams to ensure the field is properly set up prior to their scheduled match.

Both teams are responsible for the distribution of corner flags and for the proper positioning of goals prior to the start of the match. Each goal must be properly secured by virtue of sandbags. Sandbags should be found within the vicinity of each goal in use. The referees will not begin the match if the field is not properly set up by each team prior to their match, however they are at liberty to start the clock.



- Bryan Park: Corner flags can be found in a large bin outside the large metal storage container atop the hill adjacent to fields A and B.
 - Teams participating in the 1st game of the day on a particular field should procure 4 flags from the bin and place them in each corner of their field.
 - Teams participating in the final match of the day on a particular field should return all 4 flags to the bin outside of the storage container.
- Longdale: Corner flags can be found just inside the storage shed along the wooded side of the complex.
 - Teams participating in the 1st game of the day on a particular field should procure 4 flags from the shed and place them in each corner of their field.
 - Teams participating in the final match of the day on a particular field should return all 4 flags to the storage shed. Additionally, each goal should be moved at least 2-3 feet off the field's end-lines to avoid creating ruts in the grass.
- Field setup for all other facilities will be communicated to teams prior to their matches if necessary.



V. ROSTER POLICY

A physical copy of the team's current roster must be submitted to the referee, PRIOR to the start of EVERY match. The roster MUST have/meet the following:

- Team name
- Captain's information
- A current season's version

Once an acceptable roster is presented to the referee, registered players may be added ("written-in") ONLY if ALL of the following criteria are in place:

- Digital roster is required, (in addition to official, physical copy).
 - Digital roster (accessing roster via smart-phone and/or alternative electronic device) must be provided to referee as part of the initial pre-match check in, prior to writing player in on outdated roster. This is required in order to prove that a player has registered and paid to play on your team.
- Player must present an appropriate photo ID (as detailed in **Section IV.** under Player IDs)
- The players' name(s) must be written in by the referee, once the player has "checked in" with an appropriate photo ID.
- Both the "written-in" player(s) and the Captain/Acting Captain must sign the memo section of the roster acknowledging the "writing-in" of player(s). Signatures must be provided PRIOR to "written-in" player(s) taking the field.
- Players must be "written-in" and verified by the team Captain/Acting Captain PRIOR to the start of the match. **Once the match begins via the first half kickoff, all rosters become final and no "write-ins" will be permitted.**
 - In the event a player must be "written-in", but they have not arrived in time for the initial check-in, the Captain/Acting Captain must verify their registration information digitally with the Referee/Assistant Referee, and sign in the memo section verifying the use of a "write-in" roster. Once the "written-in" player arrives, they must provide an appropriate photo ID to check-in, and sign in the memo section prior to entering the match.

Teams will be allowed TWO instances wherein a player is "written-in" per Seasonal Period. The current Seasonal Period begins June 1st, 2024, and ends August 31st, 2024, which includes the conclusion of all CVSA matches of the Summer 2024 season. A third, as well as any subsequent instances, will result in an automatic loss of the match. Rescheduling the match will not be permitted.

- This applies to all games: regular-season and tournament play (or as indicated in the current season's Operations Guide)
 - Upon the third, and subsequent instance, the match will be played; however, the final result will be recorded at minimum as a 3-0 loss, on behalf of the team, which is in violation of the Roster Policy, and calculated as such in the final standings. In the event the match result is greater than a 3-0 victory in favor of the team in good standing, the most favorable result will be posted and count towards the overall team standings (ex. 5-1 victory resulting in a +4 goal differential).



- Any disciplinary actions, cards/card points accrued in this match will count towards player accumulation, including any suspensions for red cards that may be issued/received during the match. This applies to BOTH TEAMS involved in the match.

The CVSA will notify team captains via e-mail upon each occurrence of a player being “written-in” on the roster; including the total number of instances wherein “write-ins” occurred.



VI. FORFEITS

In the event a team must forfeit, regardless of which type the forfeit is classified, the CVSA Board should be emailed as soon as possible via the forfeits email address (forfeits@cvsasoccer.net) so that all necessary parties can be notified.

Forfeits are classified in two ways:

- Those where proper notice was given, and
- Those where it was not (i.e., improper notice)

The Schedule is typically available on the CVSA website at least seven days prior to the first game. Teams that are unable to field a team at a scheduled time will forfeit their game. For the purposes of forfeiture, proper notification is required. Proper notification is defined as a confirmed receipt of your notification from the board 24 hours prior to the scheduled start time of match.

As a courtesy to opponents, referees, and field officials, you should notify CVSA immediately if your team needs to forfeit, even if you've missed the "proper notice" deadline. Additionally, the CVSA has a policy for any games which are forfeited in advance; if the scheduled match would have been postponed anyway due to weather, the forfeit is wiped out and the game will be rescheduled. Therefore, there is no advantage in waiting to send a forfeit notice in hopes of getting a rainout.

Teams that fail to provide proper notice will be placed on Probation for the remainder of the current season, as well as the next season. Based on CVSA Board discretion, teams which have been placed on Probation may be required to pay an increased deposit amount or additional fees per player, prior to being allowed to register for a subsequent season.

The team Captains will be notified as soon as their team has been placed on probation. No sanctions will be levied against the team before the notification has been sent.

While on Probation, if a team forfeits any additional games, they will be charged \$75 to cover a portion of the referee fees which are paid to the officiating crew for the forfeited match. All outstanding balances must be paid in full prior to the conclusion of the current (Summer) season. Failure to do so will result in a registration hold for all players on that team's roster for the upcoming, and all subsequent seasons, until the outstanding balance is settled. Additional fines and/or sanctions may be handed down if deemed necessary by the CVSA Board.

Please be aware that the forfeit policy also includes forfeitures for lack of roster, lack of uniforms/alternate jerseys, but DOES NOT include forfeitures due to a second violation of the CVSA Roster Policy, as noted in the current CVSA Summer 2024 Operations Guide.

Please also note, "Games Forfeited" is the second tiebreaker in the final Division Standings (all forfeits will be factored into the standings regardless of proper or improper notice given). Any questions regarding this policy should be directed to the CVSA Board.



VII. CLUB GUIDELINES

Club Definition

A “Club” is two or more teams registered for play in the CVSA that meet the club requirements.

Club Requirements

A Club Registration Form, available on the CVSA Homepage, should be completed online prior to the closing of team registration for each Season. All teams listed as part of the Club on the Registration Form are required to adhere to the Club Guidelines detailed in the following section.

Club Teams are given two payment options for players:

- Individual player payments direct to CVSA as a part of player registration.
- Club/sponsor may make an up-front bulk payment covering all of its players. Players will then be given a promo code to use when completing player registration.

All Club Teams must abide by the same payment option selected as part of their Club Registration.

All Club Players abide by the Player Registration guidelines detailed under **Section III. Registration Information.**: Player Registration, of the CVSA Summer 2024 Operations Guide.

Clubs are required to have a minimum 66% of their registered teams represented at all major CVSA Meetings and Functions (Ex: if a club has three teams registered under their banner, they must have at least two of those teams represented (2 representatives / 3 teams = 66%). Major CVSA Meetings and Functions are, but not limited to: Captain’s Meetings, CVSA Council Meetings (at minimum Fall each year), Bryan Park Opening, and Bryan Park Winter Closing.

Clubs are required to have a representative on the CVSA Field Maintenance Committee. This committee will serve under the direction of the Field Maintenance Supervisor and will be responsible for assisting in all tasks associated with Field Setup and standard maintenance through the course of a standard season.

Failure to comply with any of the Club Requirements will result in the forfeiture of Club Status, and the Benefits outlined below.

Club Benefits

Clubs may transfer players amongst teams within their club. Club transfers must adhere to the current Primary Season transfer requirements as set forth in Articles II.H.5 and II.J of the CVSA Bylaws. In keeping with the CVSA Bylaws, transfer requests should be sent to the CVSA Registrar, and all transfer requests are subject to CVSA Board approval. Each team involved in the transfer must have at



least 2 games remaining in the regular season (excluding Cup & playoff games) to satisfy paragraph II.J.b.

Club teams may request to be denied promotion upon finishing at the top of their division, if they have another club team in the same division to which they are being promoted (unless the other club team is being demoted to the lower division) (Article II.H.4). This applies to relegation from a higher division to lower division as well. If a division is void of a club team, they must adhere to the current CVSA promotion policy.

***** It is the intent of the CVSA Board to create competitive balance across all divisions, as such a Clubs request to deny promotion or relegation may be rejected. *****



VIII. SUMMER 2024 SEASON TIMELINE

Important Summer 2024 Season Dates

- **Friday, 5/3:** Team Registration opens
- **Monday, 5/20:** Deadline for all teams to have a minimum of 8 players registered and paid; teams failing to meet the deadline may be removed from the summer season.
- **Saturday, 6/1:** Summer 2024 pre-season captains' meeting & jersey distribution at Longdale (time TBA).
- **Sunday, 6/9:** Start of Summer 2024 regular season games (coed teams)
- **Monday, 6/10:** Start of Summer 2024 regular season games (Veterans & Mon/Wed open division teams)
- **Tuesday, 6/11:** Start of Summer 2024 regular season games (Tue/Thu open division teams)
- **Wednesday, 6/12:** Start of Summer 2024 regular season games (Women's division teams)
- **Sunday, 6/16:** Father's Day; games **will** be scheduled
- **Wednesday, 7/3 – Thursday, 7/4:** Independence Day Holiday; no games
- **Sunday, 7/7:** Summer 2024 Player Removal Deadline; no players will be removed after this date without CVSA Board approval
- **Friday, 7/19:** Player Registration closes; no players will be added after this date without CVSA Board approval